



Dunelm Group plc

Timber Policy

Introduction

AT DUNELM, IT IS OUR INTENTION TO USE AND SUPPLY QUALITY PRODUCTS WHICH ARE DESIGNED, ENGINEERED AND MANUFACTURED TO HIGH STANDARDS, WITH MATERIALS THAT HAVE BEEN ETHICALLY SOURCED.

Timber is becoming an increasingly scarce resource as over the half the world forests have already been logged and the remainder continue to be logged or converted to plantations. We recognise that forests are important for reducing carbon emissions and protecting biodiversity. At Dunelm we want to help protect forests by sourcing only sustainable timber.

Aim

In order to meet our goal of sourcing sustainable timber Dunelm Group aims to ensure that all timber used in its own brand products is legally sourced. No materials are to be taken from High Conservation Value Forests, or areas of armed conflict and we will not use any species listed on the CITES lists (I, II, III - see Note).

Whilst we move towards full Chain of Custody Certification (COC), we will engage with suppliers that are already part of FSC, PEFC or V-Legal schemes, as well as encouraging our existing supplier base to use certified timbers and Chain Of Custody, so that we can demonstrate our commitment to control. We are actively moving towards sourcing only certified materials, and sustainably sourced timber.

Scope

This policy applies to all Dunelm Group companies and their own brand products purchased for resale plus third party branded products purchased by us on an exclusive basis, manufactured from solid timber, timber veneers or manufactured boards (MDF, chipboard, particleboard, OSB). It also applies to marketing materials, paper and cardboard purchased by Dunelm Group.

This policy excludes product packaging materials, paper, facilities and products which we purchase for use in our business (and not for sale) or to our Pausa coffee shop products.

The policy must be used in conjunction with all current UK, EU and applicable international forestry management legislation and relevant import and trade regulations.

Policy

- Products must comply with the EU Timber Regulations (EUTR 995) which came into force in March 2013 (see Note).
- EU based suppliers will give written confirmation of compliance with EUTR 995. Dunelm will carry out random surveillance testing of their systems; frequency will depend on volume of sales.
- Non-EU suppliers are required to complete a Bill of Materials and provide a detailed Chain of Custody for every wood fibre material used in our products.
- Dunelm will carry out a risk assessment of each timber based material based on the species and country of origin. The risk assessment will direct any following actions.
- Any FSC, PEFC, V-Legal certification claims must be supported by the correct documented evidence and forwarded to Dunelm for verification.
- All timber based materials must be verified by Dunelm before products ship.
- Due diligence testing of timber compliance will be carried out by Dunelm and 3rd parties with random sampling of paperwork and factory visits. Visit frequency will depend on the risk assessment and volume of sales.
- Suppliers of products that are not certified (FSC, PEFC) will be actively encouraged to progress towards certification and will be required to do so by the timelines outlined in the implementation section below.

Implementation

We recognise that timber is used in a range of products and supply chains across the Dunelm Group. Whilst the absolute requirements outlined above are effective now, we are planning to tighten them so that our products can be certified to recognised standards and are traceable. This will take time to implement across all brands and supply chains. To manage this complexity, we are taking a phased approach as outlined in the table below:

	Timber - all types (solid and veneers)	Timber - manufactured board	Timber - paper	Timber - cardboard
Dunelm Own Brand (including Worldstores and Achica)	<p>Furniture - all has to meet EUTR requirements.</p> <p>UK/EU Cabinetry, Upholstery and Beds to use FSC/PEFC certified timber by 2020</p> <p>Garden Furniture - All FSC/PEFC certified timber by SS18</p>	<p>Furniture - UK/EU Cabinetry, Beds and Upholstery to use FSC/PEFC certified timber by 2020</p> <p>Gallery - PEFC or FSC certified MDF only</p>	<p>Wallpaper, Gift cards, gift wrap, crackers to use FSC, PEFC certified materials by SS18</p>	<p>Gift cards, gift wrap, crackers to use FSC, PEFC certified materials by SS18</p>
Dorma	<p>Furniture and Frames to be FSC/ PEFC certified timber by SS2020</p>	<p>Furniture - UK/EU Cabinetry, Beds and Upholstery to use FSC/PEFC certified timber by 2020</p>	<p>Packaging - to use FSC, PEFC certified materials by SS2020</p>	<p>Packaging - to use FSC, PEFC certified materials by SS2020</p>
Fogarty	N/A	N/A	<p>Packaging - to use FSC, PEFC certified materials by SS2020</p>	<p>Packaging - to use FSC, PEFC certified materials by SS2020</p>
Kiddicare	<p>Nursery furniture - all has to meet EUTR requirements, and to use FSC / PEFC certified timber by 2020</p>	<p>Nursery furniture - all has to meet EUTR requirements, and to use FSC / PEFC certified timber by 2020</p>		
Pausa	N/A	N/A	<p>Packaging - to be FSC, PEFC certified by SS18</p>	<p>Packaging - to be FSC, PEFC certified by SS18</p>
Branded - all	<p>Garden Furniture - All FSC, PEFC by SS18</p>			
Non-stock purchases	<p>Store development - use FSC and PEFC materials by FY2019</p>	<p>Store development - use FSC and PEFC materials by FY2019</p>	<p>Printer Paper, Directory, POS: FSC, PEFC certified only</p>	<p>Printer Paper, Directory, POS: FSC, PEFC certified only</p>

Both FSC and PEFC schemes offer 100% virgin timber, mixed source or recycled through their certification systems. Suppliers are required to confirm with the relevant Dunelm Technical Manager which category is acceptable for each product area.

Note:

CITES (Convention on International Trade in Endangered Species of Wild Fauna and Flora) is an international agreement which governs the trade in species threatened with extinction.

You can visit their website at <https://www.cites.org/> for further details.

The CITES list can be searched on this website: <https://speciesplus.net/>

EU Timber Regulation Guidance can be found at <https://www.gov.uk/guidance/eu-timber-regulation-guidance-for-business-and-industry>

EU Timber Regulation Commission Guidance can be found at
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/508342/EUTR_Commission_guidance.pdf

Information about FSC and PEFC forestry schemes can be found at

<http://www.fsc-uk.org/en-uk>

<https://www.pefc.org>

V- legal schemes do not automatically confer compliance with EUTR and separate EUTR documentation must also be provided when using timber derived from these schemes to show compliance with